

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (*Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013*)

Part – A

AQAR for the academic year (2013-14)

1. Details of the Institution

1.1 Name of the Institution	HUTATMA RASHTRIYA ARTS AND SCIENCE COLLEGE
1.2 Address Line 1	NEAR PRIMARY HEALTH CENTRE
Address Line 2	-----
City/Town	AT. POST : ASHTI, DISTT: WARDHA
State	MAHARASHTRA
Pin Code	442202
Institution e-mail address	hascashti@gmail.com
Contact Nos.	07156-225817
Name of the Head of the Institution:	Mr. D.B.KHUNE
Tel. No. with STD Code:	07156-225817

Mobile: 0 9970777253

Name of the IQAC Co-ordinator: Dr. M.N. GAIKWAD

Mobile: 09423620688

IQAC e-mail address: adhimadhukar@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) MHCOGN12261

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/35/219 dated 28-2-2005

1.5 Website address: <http://www.hutatmaasc.org>

Web-link of the AQAR: <http://www.hutatmaasc.org/AQAR2013-14.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C ⁺⁺	-	2005	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY 01/07/2012

1.8 AQAR for the year (for example 2010-11)

2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2012-13 submitted to NAAC on _____ (DD/MM/YYYY)
ii. AQAR _____ (DD/MM/YYYY)
iii. AQAR _____ (DD/MM/YYYY)
iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

.

1.12 Name of the Affiliating University (*for the Colleges*)

RASHTRASANT TUKDOJI MAHARAJ
NAGPUR UNIVERSITY NAGPUR

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR
etc

Autonomy by State/Central Govt. / University

NO

University with Potential for Excellence

NO

UGC-CPE

NO

DST Star Scheme

NO

UGC-CE

NO

UGC-Special Assistance Programme

NO

DST-FIST

NO

UGC-Innovative PG programmes

NO

Any other (*Specify*)

NO

UGC-COP Programmes

NO

2. IQAC Composition and Activities

2.1 No. of Teachers

07

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

01

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

00

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

No.	<input type="text" value="04"/>	Faculty	<input type="text" value="02"/>
Non-Teaching Staff	<input type="text" value="01"/>	Alumni	<input type="text" value="00"/>
Students		Others	<input type="text" value="00"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Remedial coaching classes and classes for entry in services are organised for SC, ST, OBC and Minorities.
2. 'Shahid Din Programme' is organised successfully to pay tribute to martyr of 1942 Freedom Movement.
3. One day workshop is organised on Bio-fertilizers, Bio-Pesticides and soil fertility.
4. In view of women empowerment, a drama 'Mi Savitri Bolte' is organised on the occasion of Savitribai Fule Jayanti.
5. Development of physical education department from U.G.C. fund.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To review the status of annual university results of last year and status of admission in the current year.	Results submitted by all H.O.Ds are analysed and due suggestions are given regarding low performance of students in some subjects and their improvement. Admission committee is instructed to formulate different groups for 'Home Visits' to the villages.
IQAC suggested to complete ongoing research work for Ph.D. degree.	Two faculty members submitted their Ph.D. thesis.
To motivate the faculties for publication of papers in journals and presentation of papers in seminars and conferences.	Publication of research papers increased 1) International journals - 03 2) Conference Proceeding : a) National – 08 b) International - 00 c) State - 00 d) presented papers -05 e) Attended Conferences -11
To take review of status of ongoing MRP project.	Gave necessary suggestions to complete and submit the projects.
To discuss about 'Shahid Din' Organisation in detail.	Various committees were formed to carry out allotted activities. The complete programme was chalked out to make it successful. Financial budget was also discussed.
To organise College level guest lectures, workshops, seminars should be organised.	A workshop on 'Bio-fertilisers, Bio-pesticides and soil fertility' was organised by Zoology department.
To motivate sports and extra- curricular activities.	A Drama 'Mi Savitri Bolte' is organised and Development of physical education department from U.G.C. development fund is carried out.

* Attach the Academic Calendar of the year as Annexure.- (**Please see Annexure-I**)

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Management representative in IQAC overlook the AQAR and suggested to make temporary recruitment of a faculty in physical education.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	00	00	00	00
PG	00	00	00	00
UG	02	00	00	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	00	00	00	00
Others	00	00	00	00
Total	02	00	00	00
Interdisciplinary	00	00	00	00
Innovative	00	00	00	00

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	00
Annual	01

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the (see Annexure- II)*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, Semester pattern is introduced for B.Sc. I and Syllabi of B.Sc. are revised accordingly, by RTM Nagpur University Nagpur.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
20	16	04	00	00

2.2 No. of permanent faculty with Ph.D.

06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
15	01	04	00	00	00	00	00	19	01

2.4 No. of Guest and Visiting faculty and Temporary faculty

00

00

04

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	10	04
Presented papers	01	04	00
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Nil

2.7 Total No. of actual teaching days

229

during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NIL

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

00	00	00
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as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

78

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.I	85	00	2.35	16.47	3.53	23.35
B.A.II	57	00	1.75	7.02	1.75	10.52
B.A.III	44	00	2.27	38.64	9.09	50.00
B.Sc. I	50	00	6.00	12.00	00	18.00
B.Sc. II	32	00	9.38	21.88	00	31.75
B.Sc. III	09	00	11.11	44.44	00	55.55

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

By taking review regarding completion of syllabus from teachers. IQAC suggested to the faculty to complete the syllabus in stipulated time.

2.13 Initiatives undertaken towards faculty development.

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	00
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	01
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	03
Others	00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	01	00	00
Technical Staff	03	00	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution.

1. IQAC encouraged teachers to get involved in various research activities.
2. IQAC made teachers submit their Minor Research Projects.
3. IQAC suggested to attend and present research papers in conferences and seminars.
4. To Publish research papers in peer reviewed Journals.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	04	00	01
Outlay in Rs. Lakhs	00	00	00	00

3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	00	00
Non-Peer Review Journals	00	00	00
e-Journals	00	00	00
Conference proceedings	00	01	00

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations.

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	00	00	00	00
Minor Projects	2010-12	U.G.C.	95,000	00
	2012-14	U.G.C.	75,000	00
	2012-14	U.G.C.	2,00,000	00
	2012-14	U.G.C.	1,75,000	00
	2013-15	U.G.C.	65,000	00
Interdisciplinary Projects	00	00	00	00
Industry sponsored	00	00	00	00
Projects sponsored by the University/ College	00	00	00	00
Students research projects <i>(other than compulsory by the University)</i>	00	00	00	00
Any other(Specify)	00	00	00	00
Total	00	00	00	00

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	00	00	00	00	00
Sponsoring agencies	00	00	00	00	00

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards / recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
00	00	00	00	00	00	00

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level	<input type="text" value="00"/>	State level	<input type="text" value="00"/>
National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="00"/>	State level	<input type="text" value="00"/>
National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="00"/>	State level	<input type="text" value="00"/>
National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="00"/>	College forum	<input type="text" value="00"/>		
NCC	<input type="text" value="00"/>	NSS	<input type="text" value="06"/>	Any other	<input type="text" value="04"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Cleanliness Drive.
2. Sickle-cell Testing Camp
3. Blood donation Camp.
4. Guidance on the laws about rights of women.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2427 Sq.mts.	----	Management	2427 Sq.mts.
Class rooms	10	00	Management	10
Laboratories	07	00	Management	07
Seminar Halls	01	00	Management	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	00	16	U.G.C.	16
Value of the equipment purchased during the year (Rs. in Lakhs)	00	00	-----	5,10,388
Others	00	00	-----	00

4.2 Computerization of administration and library

College office and Library are computerised.

Data entry in library software.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4682	389284	67	14841	4749	404125
Reference Books	1089	922923	41	22559	1030	945482
e-Books	00	00	00	00	00	00
Journals	07	8645	00	00	07	8645
e-Journals	00	00	00	00	00	00
Digital Database	00	00	00	00	00	00
CD & Video	00	00	00	00	00	00
Others (specify) Donated books	00	00	93	00	264	00

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	20	10	03	00	00	03	02	02
Added	02	00	01	01	00	00	00	00
Total	22	10	04	01	00	03	02	02

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computers are available in office, library, some departments and separate computer science department is in existence.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.65070
ii) Campus Infrastructure and facilities	00
iii) Equipments	00
iv) Others	2.301
Total :	2.9517

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- i) IQAC made efforts to see that equal opportunity centre is functional.
- ii) Remedial Classes are conducted under 11th plan U.G.C.
- iii) Classes for Entry in services for SC/ST/OBC/Minority i.e. competitive Examination classes are arranged.
- iv) Development of Physical Education department from UGC development fund.

5.2 Efforts made by the institution for tracking the progression

- * Regular Monitoring of teaching and learning by the Principal and IQAC.
- * Group Discussion and Class room Seminars for students.
- * Industrial visits and study tours are organized by respective departments.
- * Feedback from students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
299	00	00	00

(b) No. of students outside the state

00

(c) No. of international students

00

Men	No	%	Women	No	%
	118	41		171	59

Last Year 2012-13						This Year 2013-14					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
88	64	11	147	00	310	90	50	15	143	01	299

Demand ratio ; 720 : 310

Dropout %; 59.09

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

College conducted classes for Entry in services for competitive examinations under UGC XIth Plan. 70 students are admitted for coaching. The classes were conducted every Sunday for four months.

No. of students beneficiaries

70

5.5 No. of students qualified in these examinations

NET	00	SET/SLET	00	GATE	00	CAT	00
IAS/IPS etc	00	State PSC	00	UPSC	00	Others	10

5.6 Details of student counselling and career guidance

Competitive examination classes are conducted by the college under UGC XIth plan scheme in collaboration with 'Quality Competitor Hub', Warud.

No. of students benefitted

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	00

5.8 Details of gender sensitization programmes

- Poster presentation competition in the college on female feticide.
- Social awareness programme on AIDS .

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	00	00
Financial support from government	174	496894
Financial support from other sources	00	00
Number of students who received International/ National recognitions	00	00

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Students grievances regarding the university examination results are redressed in time by the college.

Sr No	Name of students	Class	Problem	Solution
1	Mr. Sagar Manohar Sawalakhe	B.A.II	Students did not get second year Examination Mark sheet.	College submitted B.A. 1 st year examination mark sheet and got B.A. 2 nd year mark sheet of the students cleared.
02	Ku. Priti Shrikishnarao Zade	B.A.II	Students did not get second year Examination Mark sheet.	College submitted B.A. 1 st year examination mark sheet and got B.A. 2 nd year mark sheet of the students cleared.
3	Ku. Namrata Rupraoji Thakare	B.A.II	Students did not get second year Examination Mark sheet.	College submitted B.A. 1 st year examination mark sheet and got B.A. 2 nd year mark sheet of the students cleared.

4	Mr. Sudhakar Ramkrishna Chauhan	B.A.II	Students did not get second year Examination Mark sheet.	College submitted B.A. 1 st year examination mark sheet and got B.A. 2 nd year mark sheet of the students cleared.
5	Ku. Komal Dilip Danav	B.A.II	Students did not get second year Examination Mark sheet.	College submitted B.A. 1 st year examination mark sheet and got B.A. 2 nd year mark sheet of the students cleared.
6	Ku. Shridevi Ajabrao Mahore	B.A.II	Students did not get second year Examination Mark sheet.	College submitted B.A. 1 st year examination mark sheet and got B.A. 2 nd year mark sheet of the students cleared.

Criterion – VI

6. Governance, Leadership and Management:

6.1 State the Vision and Mission of the institution

Vision

- To strengthen the nationalistic spirit among the youth.
- To achieve academic excellence.
- To create educational atmosphere where every student gets an equal opportunity to realise his/her own dreams.
- To make the students academically and morally strong.

Mission

- To promote higher education in the rural area.
- To inculcate the feeling of nationality.
- To provide counseling and financial assistance to the students seeking admission from financially and socially weaker section of society.
- To encourage sports and extra curricular activities.
- To strengthen the process of woman empowerment.
- To organise various curricular, co-curricular and extra curricular activities in the college in tune with stated mission goals and objectives.
- In order to convey the goals of the institute to the parents and students the college teaching and non-teaching members visit the villages in nearby vicinity every year in the beginning of the academic session.

6.2 Does the Institution has a management Information System

Yes, the institution has a Management Information System (MIS) and Prof. Dr. V. R. Chinchamatpure works as Nodal Officer.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college offers three year UG programme i.e. B.A. and B.Sc. in annual and semester pattern as per the direction of RTM Nagpur University Nagpur.

6.3.2 Teaching and Learning

- 1) The institution promotes quality education in two programmes, Arts and Science faculties. Strategies are formed for quality changes to the developments.
- 2) College adopts the procedure as per the rules and regulations set by state governments and RTM Nagpur University Nagpur.
- 3) The lecture method, group discussion and seminars adopted for teaching.
- 4) College provides qualified and experienced staff for the students.
- 5) Annual teaching plan and academic calendar is prepared at the beginning of the session.
6. Some of the departments assign project works to the students.

6.3.3 Examination and Evaluation

- 1) University examination schedule is decided in the academic calendar of Parent University and college has to follow it.
- 2) Unit tests, Seminars, Assignments, project works are carried out in the college for internal evaluation.
- 3) Self-Appraisal Method is adopted for evaluation of teachers.
- 4) Spot valuation is conducted by parent university.

6.3.4 Research and Development

- 1) The college has research committee which works under IQAC.
- 2) One Minor Research Project is completed.
- 3) Two research papers are published in International journals.
- 4) Two faculty members attended international level, ten members attended national level, four members attended state level conferences.
- 5) Five faculty members presented research papers in national and two members in state level conference.
- 6) Three faculty members attended workshops and one member completed orientation programme.
- 7) Six faculty members completed Ph.D. and Eight members are pursuing their Ph.D. degree.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- 1) The library has one reading hall, one stack room and librarian's cabin. Library area- 660 sq.feet .reading room - 220 sq.feet .Librarian cabin- 64 sq.feet. Text/Reference book section- 232 sq.feet. Issue centre - 64 sq.feet.
- 2) Library is computerised and Lib-man library software is installed.
- 3) There are 4749 Text books, 1130 Reference books, 07 Journals and 04 Newspapers in the library.

6.3.6 Human Resource Management

- Appointment of teaching and non teaching staff are made as per government rule and university rule.
- Teachers are appointed on different college committees as per their potential.
- Teaching and non-teaching members are encouraged to participate in training programmes.

6.3.7 Faculty and Staff recruitment

- Recruitments of qualified staff is made as per the guidelines of UGC, RTM Nagpur University and Government of Maharashtra.
- No appointment is made in this session.
- The faculty and staff recruitments is done on merit basis in past years.

6.3.8 Industry Interaction / Collaboration

- The college has not so far collaboration with any industry.
- Some of the departments in the college organise industrial visit to study the activities going on there to enrich practical experience of the students.

6.3.9 Admission of Students

- Admissions are given according to RTM Nagpur University rules and regulations.
- Spot admissions are given to students in B.A. and B.Sc. at entry level.
- Admission process is transparent and is on, first come first serve basis.
- To increase the no. of admission, home visits are carried out.

6.4 Welfare schemes for

Teaching	Deduction of home loan and car loan, personal loan, LIC, GPF from salary and Medical Reimbursements are facilitated in due time.
Non teaching	Deduction of home loan and car loan, personal loan, LIC, GPF from salary and Medical Reimbursements are facilitated in due time.
Students	Govt. scholarship, First aid box, Minority Scholarship in UGC plan, Extra B.T. Cards for meritorious students, Extra study material for advance learners. Teachers also provide financial assistance to the needy students personally.

6.5 Total corpus fund generated

Rs.4540

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	NO	YES	Management/Principal
Administrative	NO	NO	YES	Management/Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

1. Centralization through spot valuation by parent university.
2. Spot valuation for science and Arts faculty.
3. Provision of evaluation and photocopy of answer sheet on Student's demand is made available by the university.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

- The Ex-students of the college are the members of alumni association and IQAC.
- Our alumni having key position in the society and working in different fields and always give support to staff and students.
- Some of our alumni are legal advisors and visit the college every year to guide the students about various legal aspects.

6.12 Activities and support from the Parent - Teacher Association

Parents are regularly in touch with institution and staff members communicate with them by giving 'Home Visits'. But, parent - teacher association is not established.

6.13 Development programmes for support staff

- Institute creates an environment to provide opportunity for sharing the ideas.
- Familiarize members of staff with the policies and procedure of institute.
- Support staff to complete their research activities and development programmes.
- Duty leaves are sanctioned for conducting research activities and for participation in refresher orientation, conferences and seminars etc.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation programmes are organized every year.
- CFL bulbs are set in the laboratories and classrooms to save energy.
- Waste material such as plastic bags, bottles, polythene are collected and disposed off.
- Electrical instruments are switched off when not in used.
- Various programmes are organized on environment and pollution awareness.
- Preparation of compost from Biodegradable wastes in the college campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

NIL

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- 'Shahid Din' is organised on the occasion of "Nagpanchmi".
- Guest lecture under equal opportunity centre is organised in the college on social issue and enlightened the students.
- A work shop on biopesticides and soil fertility is organised by zoology department.
- Publication of Research papers of faculty members is increased.
- Drama "Mi Savitri Bolate" by Miss Sangita Nakhale, is staged on the occasion of Savitribai Fule Jayanti, in view of women Empowerment.
- Tree plantation programme is organised.
- Development of physical education department from U.G.C. development fund.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- 'Shahid Din' is organised on the occasion of Nagpanchami.
- 'Ashti -1942 - Ek Veergatha' documentary film is shown at various places to develop nationalistic spirit among the youth.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Tree Plantation programmes.
- Polythene bag free Campus.
- Establishment of 'Nature Club'.
- 'Gram Swachata Abhiyan' through N.S.S.
- Organization of lecture on Environmental Awareness.
- Preparation of compost from Biodegradation wastes in the college campus.
- Organisation of workshop on 'Biopesticides and soil fertility'.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength :

- As our college is located at the same sacred premises of martyrdom, the Shahid Bhumi, the memories of the martyrs always motivates us to work for the social and national cause. Strengthening of nationalistic spirit while imparting knowledge is our prime objective.
- Some of the teachers are Ph.D. and NET qualified.
- Least vacant position of staff.
- Two staff members are Ph.D. Supervisor and other two are senate and Board of Study member.
- Most of the staff members are continuously engaged in research activities.
- Active and regular involvement of students in teaching and learning process.
- Active participation of management.

Weakness :

- No research recognized laboratory in the institution.
- Need of renovation of laboratories.
- High dropout rate.

Opportunities :

- Promoting student centric learning.
- Reducing dropout rate

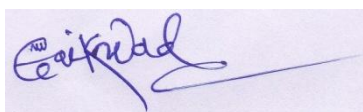
Threat :

- More Inclination of the students towards Professional courses than the traditional courses.
- Participation of students in family occupation for financial reasons than continuing education results in more dropout .

8. Plans of institution for next year

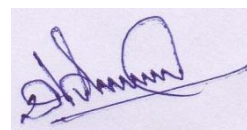
- To organise Blood donation camp under N.S.S. unit.
- To help meritorious students by providing extra study materials.
- To increase participation of faculty in the research work.
- To fill the post of physical education teacher on temporary basis.

Name : Dr. M. N. Gaikwad



Signature of the Coordinator, IQAC

Name : Mr. D. B. Khune



Signature of the Chairperson, IQAC

(Annexure-I)

ACADEMIC CALENDER (2013-2014)

Hutatma Rashtriya Arts & Science College Ashti, Dist Wardha

Sr.No	Date	Events
1.	17-06-2013	Commencement of session
2.	01-07-2013	Commencement of classes
3.	12-08-2013	Shahid Smruti din Programme
4.	12-08-2013	Library Day
5.	15-08-2013	Independent day
6.	05-09-2013	Teachers Day
7.	30-09-2013	Laxminarayan Day
8.	02-10-2013	Mahatma Gandhi Jayanti
9.	20-10-2013 to 24-10-2013	Unit Test Examination (B.A. and B.Sc.)
10.	01-11-2013 to 01-12-2013	Winter Vacation
11.	01-12-2013	Word's AIDS Day Programme
12.	06-12-2013	Dr. Ambedkar Mahaparinirwan Din
13.	23-12-2013 to 29-12-2013	N.S.S. Special Camp
14.	03-01-2014	Savitribai Fule Jayanti
15.	05-01-2014 to 09-01-2014	Cultural Programme
16.	26-01-2014	Republic Day
17.	18-02-2014 to 23-02-2014	Unit Test Examination (B.A.)
18.	19-02-2014	Shivjayanti
19.	08-03-2014	Mahila Divas
20.	14-04-2014	Dr. Ambedkar Jayanti
21.	15-04-2014 to 20-04-2014	Unit Tests (B.Sc.)
22.	30-04-2014	Last working Day

23.	01-05-2014 to 16-06-2014	Summer Vacations
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Annexure-II

Feedback of Teachers and Courses
Session- 2013-2014

Sr.No.	Name of Teachers	Subject	Teachers on 10 pt. scale	Courses on 10 pt. scale
Arts Faculty				
1	Mr. B. A. Bhonde	Economic	6.9	7.5
2	Mr. D. T. Swarge	Political Science	6.7	7.4
3	Dr. Ku. S. W. Bonde	Home-Economic	7.3	8.0
4	Ku. K. B. Mohod	Marathi	7.0	8.1
5	Mr. R. B. Ikhar	Geography	6.8	8.2
6	Dr. N. A. Thakre	English	7.0	8.0
7	Mr. N. G. Sonule	Geography	7.1	7.9
8	Dr. P. W. Dhanvij	Marathi	7.5	8.2
Science Faculty				
9	Dr. M. N. Gaikawad	Mathematic	7.2	8.2
10	Mr. A. D. Kawarase	Botany	7.2	8.1
11	Dr. Ku. S. S. Nimgare	Zoology	7.2	8.3
12	Mr. H. M. Deshmukh	Botany	6.5	7.9
13	Dr. P. S. Thakare	Physics	7.1	8.0
14	Dr. B. D. Ridhorkar	Chemistry	6.8	8.1
15	Mr. R. L. Gulhane	Chemistry	7.4	7.8
16	Dr. V. R. Chinchamatpure	Physics	7.1	7.9
17	Dr, Ku. U. W. Fule	Zoology	7.6	8.1

Annexure-III

Details of the Best Practices:

i) Shahid Smruti Din

Shahid Smruti Din is organised on the occasion of '**Nagpanchami**' to pay tribute to the martyrs from Ashti and nearby villages of the 1942 Freedom Movement.

This programme is presided over by Shri. Bhashkarrao Thakare ,the freedom fighter from the village kinhala..

Hon'ble Shri. Shivajirao Moghe (Social Justice Ministry Maharashtra State),Shri Sudhakarrao Gangane (Member Maharashtra Congress committee), Dr. Arvindji Malpe (President of Hutatma Smarak Samiti Ashti) are the guest of honour of this programme. The parent institution has been striving for constructing a memorial of the martyrs as an inspiration centre.

The constant efforts of the parent institution have compelled the government to announce the action plan to release some fund to preserve the memories of Martyrs of 1942 Freedom Movement by construction a memorial and inspiration centre at the same sacred place of martyrdom where our college is located.

ii) Ashti- 1942 Ek Veer Gatha

Our institute is governed by The Hutatma Smarak Samiti, established in memory of the freedom fighters of 1942 National Freedom Movement. Awakening and strengthening the patriotic spirit among the people and the students is one of the main objectives of our institution.

The parent body has produced a short documentary film '**Ashti- 1942 Ek Veer Gatha** ' with significant contribution of our college. This short film is a saga of noble sacrifice of the patriots from Ashti and nearby vicinity who sacrificed their life for the freedom of the motherland. The film is exhibited in different villages, schools and colleges, at various public platform and in Maharashtra state legislative assembly.

It aims at propagating among the people in general and youth in particular, the nationalistic spirit. The ceaseless efforts of the parent body culminated into

government's cognizance and a special fund is released for the renovation of the sacred place, where our college is located, for preserving the memories of the martyrs.